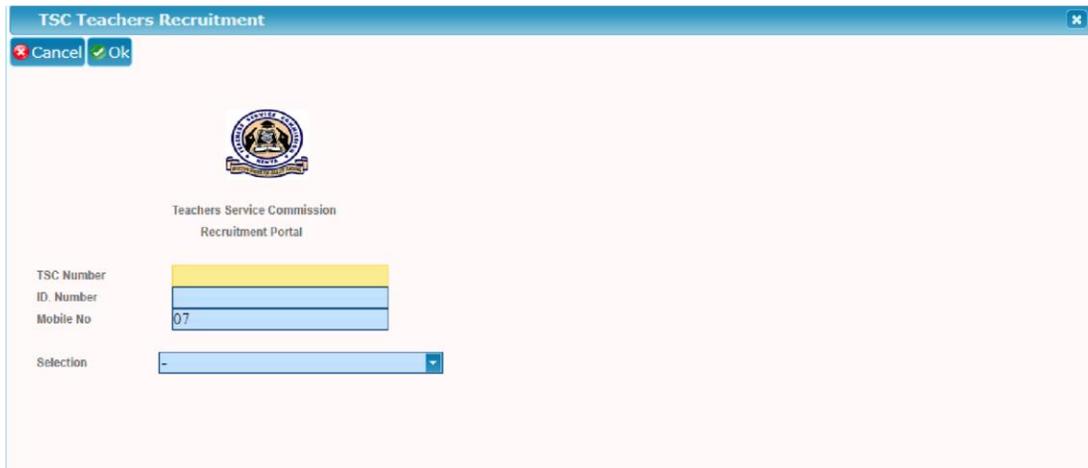


HRMIS ONLINE RECRUITMENT MANUAL FOR TEACHERS

A. Primary Teachers Online Application

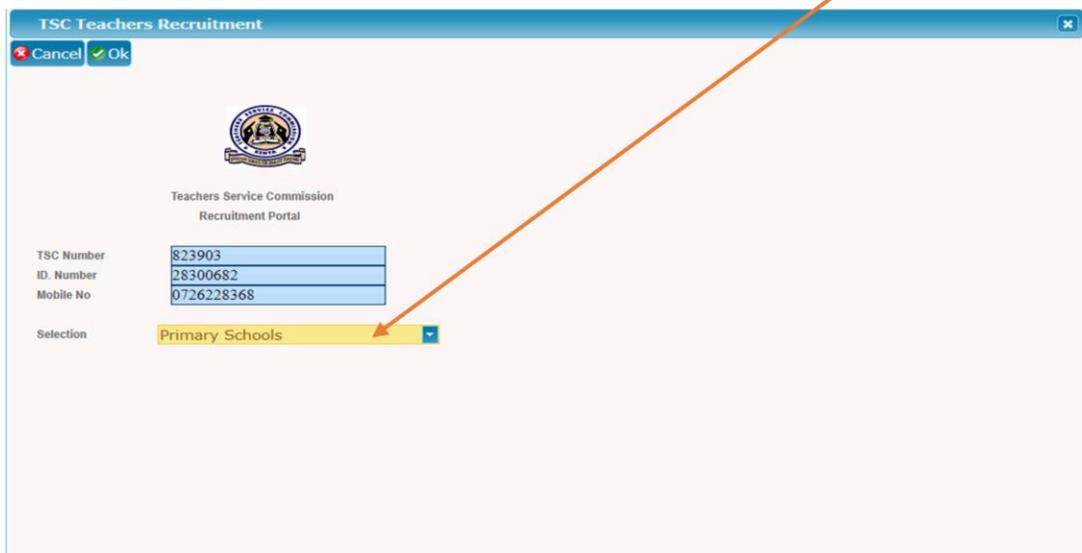
1. Click Career then Teachers/Secretariat then CLICK apply for teachers Recruitment/Internship. The screen below will be displayed.



The screenshot shows a web browser window titled "TSC Teachers Recruitment". At the top left, there are "Cancel" and "Ok" buttons. In the center, there is the Teachers Service Commission logo and the text "Teachers Service Commission Recruitment Portal". Below this, there are four input fields: "TSC Number" (highlighted in yellow), "ID Number", "Mobile No" (containing "07"), and "Selection" (a dropdown menu).

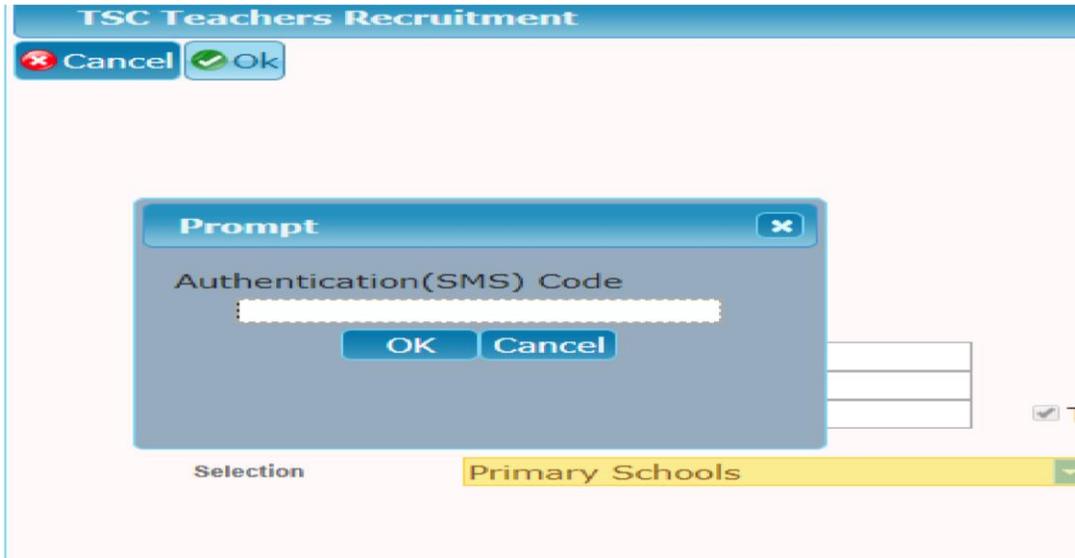
2. Type in the TSC No, ID number and mobile and choose your selection either primary or secondary by clicking the drop down menu as shown below and click ok

(i) This screen below shows the selection for primary



This screenshot is identical to the previous one, but the "Selection" dropdown menu is now set to "Primary Schools", which is highlighted in yellow. An orange arrow points from the top right towards the dropdown menu. The other input fields are now filled with text: "TSC Number" is "823903", "ID Number" is "28300682", and "Mobile No" is "0726228368".

- The sms code from TSC Kenya will be send to the applicant mobile phone and the screen below will appear



- Type in the sms code as shown below and click ok

