

KAGUMO TEACHERS' TRAINING COLLEGE

P.O. BOX 18, 10100 NYERI
When replying please quote;
Ref:KAG/DIP/GEN/VOL.2



Mobile No. 0701972912
Email kagumotc@yahoo.com.
kagumotc@gmail.com.
Website: www.kagumocollege.ac.ke

Vision: A center for globally competitive teacher education and training

GENERAL REQUIREMENTS

DOCUMENTS REQUIRED REGISTRATION

- a) On admission day you **MUST** bring the following **Original** documents:-
 - i) Letter of admission
 - ii) National Identity Card
 - iii) K.C.S.E. Certificate/ Result Slip
 - iv) School Leaving Certificate from your K.C.S.E. School
 - v) Birth certificate
- b) You are also expected to bring **Two Certified Copies** of:
 - i) K.C.S.E. Certificate/Result Slip
 - ii) K.C.S.E. School Leaving Certificate
 - iii) Identity Card (both sides)
 - iv) Birth certificate

NB: *The copies should be certified by School Principal or Sub-County director of Education.*

- c) Two **certified Passport Size photographs** taken within the last three months

IMPORTANT INFORMATION ON YOUR COURSE

In addition to a combination of the two teaching subjects offered, you will be required to study and pass the following compulsory subjects: -

PROFESSIONAL SUBJECTS

- i) Education
- ii) Physical Education

SUPPORT SUBJECTS

- i) Environmental Studies
- ii) Communication Skills
- iii) Library Science
- iv) General Workshop Course
- v) Information and Communication Technology (ICT) Course
- vi) Guidance and Counseling
- vii) Entrepreneurship

ACADEMIC REQUIREMENTS

- a) For examinations all students are required to bring **two (2) reams** of A4 80gms printing papers
- b) All students must bring at least one Textbook for their **two Teaching Subjects, both Professional Subjects and the Support Subjects** (*see appendix B*)
- c) You should bring a Geometrical Set, Pens, ruler, pencils, erasers, sharpeners, spring files, A4 Exercise Books and a minimum of one ream of ruled foolscap.
- d) Students taking Biology, Chemistry and Physics should bring white polyester Laboratory coat

- e) Science and Mathematics students should also bring a Scientific Calculator, graph book and SMP Advanced Tables 3rd edition.

HEALTH REQUIREMENTS

- a) Duly completed Medical Examination Form - *NB*: The College reserves the right to conduct its own medical examination on any student at any time (*see attached medical form.*)
b) Women students will be expected to sign the copy of the policy on Pregnancy during the Training.

PERSONAL EFFECTS

You are required to bring with you: -

- a) adequate personal clothing; Nyeri can be chilly during the cold seasons, early mornings or late evenings you are advised to carry warm clothing.
b) **Mattress – high density**; 74" x 30" x 4".
c) two pairs of plain bed-sheets
d) three blankets and a bed cover
e) pillow and two pillow cases
f) a bath towel
g) a pair of games shoes and stockings
h) suitable P.E. clothing for use until you are issued with a P.E. kit
i) a bucket
j) toilet and washing soaps
k) a spoon, normal size cup & a plate
l) adequate pocket money

IMPORTANT INFORMATION

I. Attendance to College activities

- a) Attendance to scheduled activities is **compulsory**. These include lectures, assemblies, field trips, sports and games etc
- No exemption can be granted from participation in College activities/routines on grounds of religious beliefs or philosophy.

- b) You will be issued with copies of College Academic Policy and Code of Regulations and will be required to declare in writing your readiness to adhere strictly to all the rules and regulations without exception.

Students are advised to familiarize themselves with the regulations governing Diploma in Teacher Education Course.

II. Progress in Training

Performance while in training is continuously assessed and monitored with final exam by KNEC in term seven. A progress report is issued in every term

III. Spiritual Welfare

The College is multi-denominational. Each one is free to practice one's faith provided that by doing so, **the rights of other students and residents are not prejudiced or compromised in any way.**

IV. Clubs and Societies

Students are expected to be members of at least one and a maximum of **three** Clubs/Societies.

ACCESS TO THE COLLEGE

- College is situated in Nyeri County, about seven (7 Km) South of Nyeri town **one** Km (1 km) off the main Nyeri – Karatina - Nairobi road at the Gatitu Market turn-off.
- Public transport to College is available from the **lower Bus Stage** in Nyeri town.


FRANCIS MWANGI
CHIEF PRINCIPAL

PRINCIPAL
KAGUMO T.T.C.
P. O. Box 18 - 10100,
NYERI

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APPENDIX A

FEEES SUBSIDY PAYMENT SCHEDULE FOR FIRST YEAR

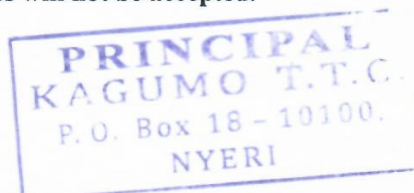
	1 ST YEAR	2 ND YEAR	3 RD YEAR
KUCCPS FEE	1,500.00		
Registration	200.00	-	-
Caution money	200.00	-	-
Student's Council	600.00	-	-
SUB-TOTAL	1,000.00	-	-
VOTE HEADS			
Activity	1,000.00	1,000.00	600.00
Medical Fund	800.00	800.00	1,000.00
Teaching Practice Administration	-	-	9,000.00
Boarding Equipment & Stores	20,000.00	20,000.00	5,000.00
Tuition, Equipment & Store	5,000.00	5,000.00	4,000.00
Repair, Maintenance & Improvements	1,500.00	1,500.00	2,000.00
Electricity, water & Conservancy	5,000.00	5,000.00	4,000.00
Local Transport & Travel	2,200.00	2,200.00	8,000.00
Contingencies	1,000.00	1,000.00	1,400.00
SUB-TOTAL	36,500.00	36,500.00	35,000.00
Rehabilitation Fund	1,000.00	-	-
P.E. Uniforms	2,200.00	-	-
Games Equipment	1,000.00	-	-
Bank clearance (Per Cheque)	250.00	-	-
Postage charges	100.00	-	-
KNEC Exam Fee	15,300.00		
SUB-TOTAL	19,850.00		-
GRAND TOTAL	58,850.00	36,500.00	35,000.00

A student shall be registered only on payment of the full First Year Subsidy i.e. Kshs.58,850/=.

The payment must be by a Banker's Cheque payable to Kagumo Teachers' Training College or deposit in Equity Bank Account No.0110297070907 and bring the original deposit slip.

NB: Cash and personal cheques will not be accepted.


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APPENDIX B

DEPARTMENT REQUIREMENTS

NB: Books that bear stamps of other institutions will not be accepted

A . AGRICULTURE DEPARTMENT

1. One pair of Gum-boots – preferably black
2. One Blue overall (Boiler suit)
3. One clip board.
4. Test it fix it.

B. BIOLOGY DEPARTMENT

1. Biological Science by Taylor, Green & Stout or Biology A Functional Approach 4th edition by Roberts
2. Principles of Biology VOL. 1 & 2 By P.M. Muchiri
3. Secondary Biology, A Practical Approach by Charles Oyugi and Simon Kinyua.

C . MUSIC DEPARTMENT

1. Folk Music of Kenya BY G. S. Zake
2. The School Recorder Book 1 & 2 - By E. Priestley
3. A Descant Recorder (a MUST)
4. A Music Dictionary (e.g. Concise Dictionary of Music, etc)
5. Elementary Harmony Book 1 By G.H. Kitson OR First Year Harmony By W. Lovelock.
6. Music of Africa by N. Kwabena
7. ANY Book on:- (a) Counterpoint (b) Form and Analysis
8. 4 – 6 Manuscript Exercise Books (A4 size G6 – 120 pages) A must.
9. Music scores for voice and Instruments – for solo, choral music - etc
10. Any Musical instrument - African or Western.
11. Melody writing and analysis by Anne O. Warburton
12. An African melodic instrument of the students' choice.

D. ENGLISH DEPARTMENT

1. Advanced Learners Dictionary Longman/Macmillan
2. Oral Literature - By Okumba Miruka
3. English Sounds & Pronunciation by Wanjohi Gachari

E. CHEMISTRY DEPARTMENT

1. One copy of "Chemistry in context by Hill and Holman.
2. Calculation for A – level Chemistry by E. N. RAMSDEN, 4th Edition.

F. EDUCATION DEPARTMENT

1. Mastering P.T.E by Gathungu Lizzie
2. An Introduction to proposal and Thesis Writing by D.K. Kombo, DLA Tromp – Paulines Publications.
3. Curriculum: Theory and Practice in Kenya: J.S. Shiundu, S.J. Omulando.
4. Revision P.T.E (Education) by J.M. Ngaroga.

G. FRENCH DEPARTMENT

1. Parlons Francais BK1 @ Shs.250-----To be bought at Kenya Institute of Education (K.I.E.) Nairobi. Teacher's Guide @ Shs.160
2. Parlons Francais bk 2}pupil ' s Book @ Shs.250 - Only available at Kenya Institute of Education (K.I.E.), Nairobi Teacher ' s Book @ Shs.160
3. Entre Copains Book 1 pupil ' s book & Teacher's Guide - By Joy Shihemi James Odhiambo & Joy Simekha } Available in Bookshops in Nairobi
4. Entre copains books 2 Pupil's book - Published by East African Educational Publishers Teacher's Guide.
5. French /French dictionary) available in bookshops in Nairobi
6. Bilingual (French-English dictionary)*** not pocket dictionaries
7. Bescherelle 1,2,and 3}These can be purchased at the Alliance Francaise/Text Book Centre in Nairobi.
8. A Novel in French.
9. Any French magazines or newspapers.
10. Flash disc (8GB)
11. Collins Dictionary English/French.

H. PHYSICAL EDUCATION DEPARTMENT

All students must bring;

- (i) Physical Education, A Teachers Guide for Form I, Form II, Form III, Form IV (New Syllabus, JKF) (A copy for each class)
- (ii) A copy of " Secondary P.E. Teachers Guide " Form 1 - 4 by K.I.E.
- (iii) Shorts / wrap-overs & T. Shirt for use awaiting supply of P.E. Kit
- (iv) Lawn Tennis Racquet
- (v) Badminton Racquet
- (vi) Squash Racquet

NB: (i) Colours of the P.E. Kit items will be determined at the College.

I. ART AND DESIGN DEPARTMENT

1. One ball of white knitting yarn
2. Three pencils (HB, 2B, 4B)
3. One drawing book, size A3.
4. One small bottle of black Indian Ink
5. One pencil rubber eraser.
6. Text book - A Revision Course in Art and Design for Secondary Schools. by Elizabeth C. Orchardson.
7. Six metres of white cotton fabric material.
8. One set of linoleum cutters
9. One Stanley knife or trimming knife or Kraft knife.
10. One geometrical set.
11. One packet of small felt pen markers assorted colours (Red, Blue, Yellow, Green, Purple, Orange, Grey and Black).
12. One packet of assorted sizes of water colour paints.
13. Three assorted sizes of water colour brushes (sizes 4, 8 and 12)
14. One packet of poster colours (designers colours) assorted colours (Red, Blue, Orange, Purple, Green, Black and White)
15. Three balls of thick knitting wool (Assorted colours).

J. PHYSICS DEPARTMENT.

1. A copy of ' A ' Level Physics by Nelkon and Parker.
OR
2. Advanced level Physics by Nelkon & Parker
OR
3. College Physics by Vuille/serway –international student edition.

K. MATHEMATICS DEPARTMENT.

1. Pure Mathematics Books 1 and 2 (by Backhouse et al) or Advanced Mathematics by L. K. Turner Books 1 and 2
2. SMP Advanced Tables (3rd Edition)
3. Engineering Mathematics by K.A. Stroud
4. A concise course in A –Level statistics by J. Crashan
5. College Algebra (schaun's series) by Murray R. Spiegel
6. Mathematics – The core course for A – level by Bostock & S. Chadia

L. GENERAL WORKSHOP COURSE DEPARTMENT. (BRING THE FOUR ITEMS)

1. One Drawing Book (size A3)
2. Four felt pens – Assorted colours (Red, Blue, Green, Black).
3. HB Pencils and erasers.
4. 3 Manilla Papers

M. GERMAN DEPARTMENT.

1. Course Book: Safari Deutsch Form 1 – Form 4 plus CDs (Buy from KICD)
2. Dictionary
Either German – English or English – German or German – German (German only)
1 ream – photocopy paper.

N. BUSINESS STUDIES

1. Business Accounting I By Frank Woods - (Latest Edition)
2. At least two Business Studies Text books (Secondary Business Studies Book either B/S Book 1 or 2 and Book 3 or 4)
3. At least one revision book (Highfliers)

O. ARABIC DEPARTMENT.

1. Kitab al Adab – silsilat lugha arabiyya bk. 3.
2. Al – Nahwa – Al Wadhah
3. Al – Ajrumiya
4. Dictionary (Arabic to Arabic or English to Arabic)

P. KISWAHILI DEPARTMENT

1. KAMUSI YA KISWAHILI SANIFU
2. RIWAYA i) Msimu wa vipepeo (K. W. Wamitila, 2007) Vide – muwa Publishers KES 370
ii) Kuli (Adam Shafi 2005) Longhorn Publishers KES 320
iii) Mafuta (Katana Mkangi 1984)
iv) Barua Ndefu Kama Hii – Mariama Ba,
3. HADITH FUPI i) Kiti cha Moyoni na Hadithi nyingine (K. Walibora na S. A. Mohamed, 2007)
Oxford Publishers KES 305
ii) Kivuli Kiriishi – S. Ahmed
iii) Mfalme Edipode
iv) Posa za Bikiziwa
4. TAMTHILIA & FASIHI TAFSIRI i) Vitabu vitapendekezwa na Taasisi ya Elimu Kenya (KIE)
baadaye.
ii) Arusi ya Buldoza
iii) Zilizaia – K. Njogu

5. Lugha na Isimu i) Mtaala wa Isimu (R. Mgullu)
ii) Msingi ya Sarufi (Habwe)
iii) Darubini ya Sarufi (by Matei A.)
6. Isimu Jamii
i) Fani ya Isimu Jamii kwa shule za Sekondari (Oxford) by Ipara I. Odero na Maina Geoffrey.

Q) COMPUTER STUDIES

A Flash disc of at least 4GB. **(Mandatory)**

- (i) Computer Studies Book 1,2,3&4 by Dr. John Onunga
- (ii) Management Information Systems by T. Lucey
- (iii) Computer Science By C. French
- (iv) Computer Dictionary
- (v) Any Programming Text Books

R) GEOGRAPHY DEPARTMENT

- i) Atlas (Philips)
- ii) Physical Geography in Diagram for Africa by R.B. Bunnett.
- iii) Certificate Geography Book 1 and 2 (Oxford)

S) HISTORY DEPARTMENT

- i) Milestones in History and Government Form 1,2,3,4
- ii) Evolving World Form 1, 2, 3 and 4 by Ka'piyo
- iii) History and Government – Form 1,2,3 and 4 KLB

at least two in each set.

T) C.R.E DEPARTMENT

- (i) R.S.V Bible
- (ii) Six World Religions in the (21st by W. Owen Cole and Peggy Morgan)
- (iii) Either (a) Distinction: CRE for Primary Teacher Education or
(b) PTE Revision series for CRE by Jane E. Minishi
- (iv) Introduction to African Religion by John S. Mbiti
- (v) Any Biblical commentary on: (a) Luke's Gospel
(b) John's Gospel
(c) Acts of the Apostles (Paul's Letters)
- (vi) Top mark new edition.

U) I.R.E DEPARTMENT

- i) Mohammad, the Prophet of Islam by U. Haykal
- ii) Quaraish M.A. – Text book of Islam Book 1
- iii) Quaraish M.A. Text book of Islam Book 11
- iv) Yussuf AL-Qaradawi – Al-Halal Wal Haram Fil Islam
- v) Essentials of Islamic Studies Bk 1, 2 and 3) by Kheir A. Abdallah and M. A. Ondigo.
- vi) Holy Quran, English Translation
- vii) Ulum-ul-Quran – by Van denfer
- viii) Salih Muslim and Bullarui vol.1

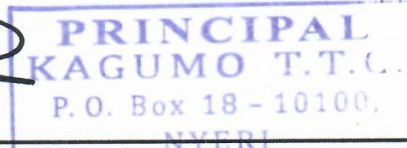
V) INFORMATION COMMUNICATION TECHNOLOGY (ICT)

- (i) A Flash disk Minimum 2GB.
- (ii) A Computer Packages Manual (Office Suite Programs-Word Processing, Spreadsheets, Database, Desktop Publishing, Internet).

Students are highly encouraged to come with their personal laptops, Tablets or Ipads (Optional).

(Please note that ICT is COMPULSORY to ALL students for TWO years.)


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MEDICAL EXAMINATION FORM REF:KAG/DIP/14/VOL,11/(50) (EXAMINATION TO BE CARRIED OUT BY A GOVERNMENT MEDICAL DOCTOR) ADMISSION FORM NO. 1

PART ONE (To be completed by candidate before medical examination)

1. Full name (Capital letters) _____
2. Sex Male/ Female _____
3. Age Date of Birth _____ Month _____ Year _____
4. Marital Status _____
Number of children _____

PART TWO (to be completed by a medical officer in a government hospital)

5. Respiratory System _____

6. Gastro-Intestinal System
(i) Stool for o/c _____
(ii) Abdominal Palpation _____
(iii) Does the student have dietary restriction _____
(if yes attach evidence)
7. Cardiovascular system
(i) Blood pressure _____ Pulse rate _____
(ii) Blood Group _____ HB _____
(iii) Others _____
8. Muscular Skeletal System
(i) Any physical Impairment _____
(ii) History of fracture _____
9. Genital-urinary system
(i) Urinalysis _____
(ii) Others _____

10. Reproductive System

(i) Pregnancy Test where applicable _____

(ii) Others _____

11. Sight

(i) Right eye _____ left eye _____

12. Hearing _____

(i) _____ left _____

13. Do the student suffer from any medical condition you would wish to confide with the College?

(i) _____

(ii) Is he/she on any medication? _____

14. The student is strongly reminded the importance of supplying correct information cannot be overemphasized and that each student will be held responsible for the accuracy of the information he/she provides.

15. I certify that I have this day examined the student named above and that in my opinion he/she is unfit to undertake the rigorous three-year Diploma in Teacher Education Course.

Name and Signature of Medical Officer

Name of Hospital and Stamp

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